

ICAR-Central Research Institute for Jute & Allied Fibres

(Indian Council of Agricultural Research)

Nilganj, Po. Barrackpore, Dist. - North 24 - Parganas, (W. B.)

F. No. Tender/Farm//2017-18/

Dated: - 28/08/2017

-: TENDER NOTICE:-

Sealed tenders are invited from reputed firms/persons for leasing out of 5 (five) nos. of ponds situated in North, Main and South Farm at CRIJAF, Nilganj, Barrackpore, North 24 Parganas for 3 (three) year only for the purpose of use for fish rearing as per details mentioned below.

SI No	Name of the pond	Length	Breath	Depth
1	Mosh Pukur	320 ft.	253 ft.	11 ft.
2	Kolu Pukur	103 ft.	110 ft.	8 ft.
3	PN Section Tank	164 ft.	109 ft.	11 ft.
4	Cobalt Tank	56 ft.	33 ft.	4.5 ft.
5	North Farm Tank	305 ft.	114 ft.	5.5 ft.

1) Cost of Tender form of ₹ 500/- (Rupees Five Hundred) only (Nonrefundable), 2) EMD of - ₹ 15,000/- (Rupees Fifteen Thousand) only (refundable) to be deposited in the form of Demand Draft in favour of “ICAR UNIT-CRIJAF” payable at SBI, Barrackpore Railway Station Branch (code No. 3071) by the tenderer with complete postal address and contact number alongwith copy of AADHAR Card / Voter Card of the quotee must accompany the tender. This Earnest Money shall not bear any Interest. The Tender may not be considered if the earnest money is not sent along with the tender form. Kindly mention the DD details (i) Tender form cost and (ii) the EMD number and date on the top face of the envelope, failing which the envelope will not be opened. The detail of tender documents is available in our Institute’s web –site www.crijaf.org.in

The highest rate will be considered and no request for alteration in the rate once quoted will be entertained within the period. The decision of the competent authority to accept or reject the bid/part of any bid will be final.

The authority will not be responsible for any damage due to natural calamity and the lease will be solely responsible for proper maintenance of the above ponds during the lease period.

1. Closing date for submission of tender form 07 - 08 - 2017 (up to 1.00 pm)

2. Opening date of tender form 07 - 08 - 2017 (at 3.00 pm)

Farm Manager

Distribution in different local places:-

- 1) CRIJAF 1 No Gate
- 2) CRIJAF North Farm Gate
- 3) Local Post Office
- 4) Local Banks
- 5) Local Railway Station
- 6) Local Bus Stands from Jagannathpur to Mohanpur
- 7) In-Charge, AKMU is requested to upload the documents in the Institute’s website



ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

BARRACKPORE, KOLKATA - 700 120, WEST BENGAL

Ph.: (033) 2535-8052 Fax: (033) 2535-0415, E-Mail: crijaf@wb.nic.in



INVITATION OF TENDER AND INSTRUCTIONS TO TENDERS

NOTE: - The envelope containing the tender as well as all subsequent communications should be addressed and delivered to:-

The Director, ICAR-Central Research Institute for Jute & Allied Fibres, Indian Council of Agricultural Research, Barrackpore, Nilganj, 24 Parganas (N), Kolkata- 700 121

All communications must be addressed to the Officer named above by TITLE only not by name.

FROM:- The Director (Central Research Institute for Jute & Allied Fibres, Barrackpore, West Bengal on behalf of the Indian Council of Agricultural Research, Krishi Bhavan, New Delhi).

To

Sub: - Tender for lease of pond.... Regarding

Dear Sir,

The, Director, ICAR-Central Research Institute for Jute & Allied Fibres on behalf of the Indian Council of Agricultural Research, Krishi Bhavan, New Delhi, A society registered under the Societies Registration Act, 1860 invites rate for lease of 05(Five) nos. of pond situated in North, Main and South Farm for 3 (Three) years only at ICAR-Central Research Institute for Jute and Allied Fibres, Nilganj, Barrackpore, Kolkata-700120 (W.B)

- COST OF TENDER DOCUMENTS:** - Cost of Tender form of ₹ 500/- (Rupees Five Hundred) only (Nonrefundable) has to be deposited in form of Demand Draft in favour of "ICAR UNIT CRIJAF" Barrackpore payable at SBI Railway Station Branch, Barrackpore, Code No - 3071.
- EARNEST MONEY:** - ₹ 15,000/- (Fifteen Thousand) only (refundable) has to be deposited in the form of Demand Draft in favour of "ICAR UNIT-CRIJAF" payable at SBI, Barrackpore Railway Station Branch (code No. 3071) by the tenderer. The relevant receipt must accompany the tender. This Earnest Money shall not bear any Interest. The Tender may not be considered if the earnest money receipts not send along with the tender. No request for transfer of any previous deposit of earnest money will be entertained.
- Separate Demand Draft should be submitted for EMD and cost of Tender Document.**
- PREPARATION OF TENDER:** - The schedule to the tender form should be returned intact whether you are quoting for any item or not. Pages should not be detached but when items are not being tendered for, the corresponding space should be defaced by some such words as "not quoting".

5. **SIGNING OF TENDER:** - If complete information is not given in the tender form or if the particulars and date (if any) asked for in the schedule to the tender are not filled in the tender is liable to be ignored.
6. **DELIVERY OF TENDER:** - The original copy of the tender is to be enclosed in a double cover. The particulars of the EMD deposited must also be superscribed on the top of the envelope by indicating the draft / pay order number and date, failing which the tenders will not be opened. The inner cover should be sealed. The outer cover should bear address of this office & senders address and DD nos of tender cost and EMD. We reserve the right to ignore any tender, which fails to comply with the above instructions. Tenders should be sent by registered post or by hand delivery so as to reach before the due date & time.
7. **LATEST HOUR FOR RECEIPT OF TENDERS:** - Unless otherwise specified in the schedule to tender your tender must reach this office not later than 1:00 P.M. on the date of opening of the tender. Tenders sent by hand delivery should be put in the Tender Box at this office not later than 1:00 P.M. on the due date unless otherwise stipulated in the schedule to tender.
8. **PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN:** - Firms which are sending their tenders should note that their offers should remain open for acceptance for 90 days from the date of opening of tender. If the firms are unable to keep their offers open for the specified period they should specifically state in the tender for the period up to, which they want their tenders to remain open for acceptance. In absence of such specifications in the tender, it will be assumed that their offer will remain open for acceptance for the period as specified in the schedule. It is understood that the tender documents have been issued to the tenderer and the tender is being permitted to tender in consideration of the stipulation on his part that after submitting his tender, he will not resale from his offer or modify the terms and conditions thereof. Should the tenderer fail to observe and comply with the forging stipulation, the aforesaid amount will be forfeited to the Indian Council of Agricultural Research. In the event of the offer made by the tenderer to being accepted the amount of earnest money deposited by the tenderer will be refunded to him.
9. **OPENING OF TENDER:** - You are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date specified in the schedule. The name and address of the representative who would be attending at the time of opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative if any.
10. **PRICES:** - The prices quoted must be net per unit as shown in the schedule and must be clearly shown in figures and words in Indian currency. The prices must be stated for the entire job in one lump-sum
11. **TERMS OF DELIVERY:** - The firm whose tender is accepted will be required to deposit the full amount of Bid (for the entire lot of 5 ponds) in one single payment to the Institute within 07 days from the date of acceptance of his bid as communicated to him by the Institute order. Under no circumstances, any part payment or deferred payment request will be entertained. Failure to pay the bid amount within stipulated time may result in forfeiture of EMD.
12. **RIGHT OF ACCEPTANCE:-** The Institute in its absolute right may accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender/ or portion of the quantity offered, and you shall lift the quantity offered at the rate quoted. You are at liberty to tender for the whole or any portion or to state in the tender form that the rate quoted shall apply only if the entire quantity is given to you.

13. **ARBITRATION:** - In the event of any question, dispute or difference arising under these presents or in connection therewith (Except as to any matters the decision of which is specially provided by these presents), the same shall be referred to the sole arbitration of the Secretary to the Govt. of India administratively dealing with the subject in the Ministry/ Department, or any other person appointed by him. It will be no objection that the Arbitrator is a Government servant and that in his dealing with the matter to which the matter relates, or that in the course of his duties as Government Servant, he expressed views on all or any of the matters in dispute or difference. The award of the Arbitrator shall be final and binding on the parties.

Yours faithfully,

Asstt. Admn Officer
On or behalf of Director
ICAR-CRIJAF, Barrackpore, 24 Parganas (N)
Kolkata-700121

TENDER NO.

Contractors Contact Address:-

Mobile No.

AADHAR / VOTER Card No.:

To
The Director
ICAR-Central Research Institute for Jute & Allied Fibres
Indian Council of Agricultural Research
Barrackpore, Nilganj, Kolkata- 700 121

Dear Sir,

I/ We hereby offer for lease of ponds detailed in the schedule hereto or such portion thereof as you may specify in the acceptance of tender at the price, given in the said schedule and I/ We shall be bound by a communication of acceptance dispatched within the prescribed time, and shall not resale or withdraw my/ our offer within the period specified above, failing which the Institute shall have the full right under this contract to forfeit the earnest money deposited by me/ us along with this tender form. I / We shall not lease further the ponds to any other party.

I/ We have understood the instructions to tenderers and conditions of contract included in the scheduled and undertake to abide by the same. I/ We have also thoroughly examined the lease offer in the schedule thereto and am/ are fully aware of the nature of the lease offered, and my/ our offer. This offer and the schedule hereto shall constitute a valid document to enforce the liability, upon me/ us as enjoined therein.

Yours faithfully,

Signature of Tenderer

Dated, the _____

Address _____

SCHEDULE OF TENDER

Time and date of Receipt Tender: -----07/08/2017----- (till 01:00 p.m.)

Time and date of Opening of Tender: - ____07/08/2017____ (at 3:00 p.m.)

The tender shall remain open for acceptance till **90** days as modified by Director.

Item No.	Name of the pond	Length	Breath	Depth	Quoted Total Amount (R)
1	Mosh Pukur	320 ft.	253 ft.	11 ft.	
2	KoluPukur	103 ft.	110 ft.	8 ft.	
3	PN Section Tank	164 ft.	109 ft.	11 ft.	
4.	Cobalt Tank	56 ft.	33 ft.	4.5 ft.	
5.	North Farm Tank	305 ft.	114 ft.	5.5 ft.	

CONDITION OF CONTRACT APPLICABLE TO THIS TENDER

1. Lessor: Indian Council of Agricultural Research through Central Research Institute for Jute & Allied Fibres, (ICAR), Barrackpore, 24 Parganas(N), Kolkata-121.
2. Lessee & who's tender is finally accepted by the seller.
3. The lessor reserves the right to reject any or all tender without assigning any reason therefore and to increase or decrease the quantity of produce or withdraw all the items earmarked for sale.
4. **Incomplete tender shall be rejected summarily.**
5. **The lessee will deposit the entire cost of the ponds offered for lease within 7 days from receipt of acceptance the tender.**
6. If the lessee fails to deposit the cost as referred to above within the stipulated time, the lessor will have the right to forfeit the earnest money without any notice.
7. If the purchaser fails to lift the materials for any reasons what so ever they will be liable to pay the ground rent at the rates fixed by the seller for the period the material has not been lifted.
8. The firm should make their own arrangements to transport the goods form the premises and they may also make their own arrangements for lifting etc.
9. The firm shall maintain due discipline and will abide by all the normal laid by the Institute in use of the pond.

Dated:-

Signature of the tenderer

Mob No -