



भा. कृ. अनु. प. - केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(भारतीय कृषि अनुसंधान परिषद)

(Indian Council of Agricultural Research)

नीलगंज, बेरकपुर, कोलकाता - 700120, पश्चिम बंगाल

NILGANJ, BARRACKPORE, KOLKATA-700120, WEST BENGAL

(An ISO 9001:2015 Certified Institute)



SHORT TENDER CUM AUCTION NOTICE NO. 82/18-19

Invitation of Tender-cum-Auction for Sale of un-degummed Ramie fibre

Sealed tenders are invited by the Director, ICAR-CRIJAF, Barrackpore on behalf of the Indian Council of Agricultural Research, New Delhi for sale of un-degummed Ramie Fibre through tender-cum-auction. Tender documents may be downloaded from ICAR-CRIJAF website: www.crijaf.org.in or may be collected from the Institute's headquarters at Barrackpore, Kolkata in person on every working days during office hours (10.00 a.m. to 1.00 p.m. and 1.30 p.m. to 5.00 p.m.) from 14.02.2019 to 07.03.2019. Bids completed in all respect may be submitted upto 1.00 p.m. on 07.03.2019 and it will be opened on 3.00 p.m. on 08.03.2019 in the presence of bidders or their authorized representatives, if present. Last date for receipt of tender is 07.03.2019 (1.00 p.m.).

Sd/-
Asstt. Administrative Officer (S)



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TERMS AND CONDITIONS FOR SALE OF UN-DEGUMMED RAMIE FIBRE THROUGH OPEN TENDER

- 1) **Eligibility Criteria:** Bidders must fulfill following eligibility criteria and submit documents mentioned at Annexure – I of this tender document in support of the same as under:-
 - a) Any individual/ a registered Company/ Society/ NGO.
 - b) Must not be blacklisted by any Department of the Govt. of India or of any State/or by any PSU/Autonomous Organization of Govt. An undertaking regarding non-blacklisting of the bidder by any Govt. organization must be furnished by the bidder in the tender document in the format given in Annexure – II. Bids without undertaking will not be considered.
- 2) **Tender Cost: `500/- (Rupees five hundred) only** has to be submitted by way of Demand Draft/Banker's Cheque drawn in favour of "**ICAR-UNIT-CRIJAF**" payable at **KOLKATA** along with the original copy of the tender submitted by the firm. Payment by any other mode shall not be accepted. Tenders received without Tender Fee shall be summarily rejected.
- 3) **EMD: `3,500/- (Rupees three thousand five hundred) only** has to be submitted by way of Demand Draft/Banker's Cheque drawn in favour of "**ICAR-UNIT-CRIJAF**" payable at **KOLKATA** along with the original copy of the tender submitted by the firm. Payment by any other mode shall not be accepted. Offers received without EMD shall be ignored straightaway and will not be considered. The EMD of the successful bidder and the unsuccessful bidders will only be released after deposition of bid value by the successful bidder. If the successful firm fails to deposit the bid value within the stipulated date then its EMD will be forfeited. No interest will be paid on EMD deposit.
- 4) Separate Demand Drafts for Tender Cost and EMD are to be submitted along with the tender.
- 5) **Submission of bids:** The purchase price is to be offered for the item in one lot and cost offered in part will not be accepted. The bidder has to return the copy of this tender duly signed **on all pages** as token of confirmation and acceptance of this contract as per the terms and conditions contained herein with the price bid in sealed envelope either by hand, facsimile.
- 6) Bids have to be submitted in sealed envelope at the tender box kept in the Purchase & Store Section at ICAR-CRIJAF hqrs., Barrackpore, Kolkata. Bidders are advised to go through the terms and conditions before offering the bid. The sealed envelope containing price bid and other essential documents should be super-scribed as "BID FOR PURCHASE OF UN-DEGUMMED RAMIE FIBRE" and addressed to "The Director, ICAR-CRIJAF, Barrackpore, Kolkata-700120" and should reach on or before the last date and time of submission of tender.
- 7) The Director, ICAR-CRIJAF has reserves the right to amend the TENDER/issue corrigendum which shall only be uploaded on the website www.crijaf.org.in.

- 8) Acceptance of bid:** The bids so received will be placed before the Competent Authority and the decision on the bid will be conveyed to the H-1 bidder through post and email/fax. The bid once made cannot be cancelled and shall be binding on the Bidder, therefore, the Buyer should take all precautions for bidding, particularly the bid value. No change in price will be accepted from the bidder once the bid is made. In the event that similar rates received from more than one buyer then sharing of the fibre amongst the H-1 bidders will be at the sole discretion of the Director, ICAR-CRIJAF and binding on all.
- 9) Govt. taxes:** The buyer has to pay GST (as applicable) on the quoted value.
- 10) Deposit/Payment:** After issue of offer for acceptance of bid, the bidder shall deposit the entire bid value at once within 15 days from the date of issue of the letter by way of Demand Draft/Banker's Cheque drawn in favour of "**ICAR-UNIT-CRIJAF**" payable at **KOLKATA** and no part payment will be accepted. The buyer who fails to deposit entire bid value of the Ramie fibre within the stipulated time then the bid will liable to be cancelled. The delivery will be made only after realization of the Demand Draft.
- 11) Delivery:** Un-degummed Ramie fibre is to be lifted from Ramie Research Station, P.O. Sorbhog, Dist. Barpeta, Assam within 15/20 days from the date of deposit of the total bid value in the ICAR-UNIT-CRIJAF bank account. **Carrying charge shall be on buyers account.**
- 12) Quality:** The buyer can inspect the quality of un-degummed Ramie fibre at Ramie Research Station, Sorbhog, Assam during office hours on working days before bidding. No quality dispute of any nature will be entertained, once the material is lifted from Ramie Research Station, Sorbhog, Assam.
- 13) Weighment:** 100 % weighment before delivery.
- 14) Bid validity period:** 30 days from the date of opening of the tender.
- 15) Late lifting charges:** On making full payment, 20 working days will be allowed for lifting of Ramie fibre otherwise from 21st day, the late lifting charges @ 1.00 % per week (maximum upto 10% of the bid value) **plus GST as applicable** will be levied till date of actual lifting of the Ramie fibre. Late lifting shall be allowed for maximum period of 10 days.
- 16) Force Majeure:** The ICAR-CRIJAF or the Council shall not be held responsible for any damage and or loss due to any climate hazard, fire hazard or any natural calamity during the period of lifting material and the tenderer is debarred from claiming refund of any amount, either in full or part under these circumstances.
- 17) Arbitration:** In case of any dispute or difference of claim arising out of or in relation to this contract, the same will be referred for arbitration to sole arbitrator to be appointed by **the Director, ICAR-CRIJAF, Barrackpore, Kolkata**, whose decision shall be final and binding. The Arbitration will be governed by and conducted according to the provision of the Arbitration & Conciliation Act, 1996 and any Statutory re-enactments and amendments made thereof.
- 18) Any loss, damage or pilferage of any property caused while lifting the fibre by the purchaser or by his workers shall be the responsibility of the tenderer/bidder, and the cost thereof will be recovered from him.**
- 19) In case of unavoidable circumstances, viz. declared holidays, bandh etc. the specified dates for various steps relating to tender may be extended to the next working day for which notice will be displayed only at our office premises.**

20) Director, ICAR-CRIJAF reserves the absolute right and power of revocation or cancel all or any tender without assigning any reason thereof.

I/We read the tender paper and the terms and conditions mentioned above are acceptable to me/us.

Signature of authorised signatory _____
(with stamp)

ANNEXURE – I

Details of Firm/Agency/Company/Individual for purchase of un-degummed Ramie fibre:

Sl. No.	Particulars	
01.	Name of the individual/ a registered Company/ Society/ NGO:	
02.	Address of the individual/ a registered Company/ Society/ NGO (Enclosed copy of address proof)	
03.	Contact details of the individual/ a registered Company/ Society/ NGO	Telephone/Mobile No.
		Fax no.
		E-mail ID:
04.	PAN No.	
05.	GST No.	

Signature of authorised signatory _____
(with stamp)

ANNEXURE – II

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that my/our firm/company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

Signature of authorised signatory _____
(with stamp)

ANNEXURE – III

FINANCIAL BID FOR PURCHASE OF UN-DEGUMMED RAMIE FIBRE

Name of the bidder/firm: _____

Address of the bidder/firm: _____

Telephone no. _____

E-mail ID: _____

Tender Cost DD no. & Date: _____

EMD DD no. & Date: _____

Date & time of opening of tender/auction bid: _____

Description of item	Total quoted amount (in Rs.)
7 quintal un-degummed Ramie Fibre	

+ GST (as applicable)

Total quoted amount in figures: _____

+ GST (as applicable)

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our bid will be cancelled.

Dated: Signature of bidder/authorised signatory _____
(with stamp)

ANNEXURE – IV

Mandate Form

Electronic Clearing Service (Credit Clearing)/ Real Time Gross Settlement (RTGS)/ PFMS (Public Financial Management System) facility for receiving payments.

A. Details of Accounts Holders:-

Name of Account Holder	
Complete Contact Address	
Telephone Number/Fax/E-mail	

B. Bank Account Details:-

Bank Name	
Branch Name with Complete Address, Telephone No. and E-mail	
Whether the Branch is computerized?	
Whether the Branch is RTGS enabled? If yes then what is the Branch's IFSC code	
Is the Branch also NEFT enabled?	
Type of Bank Account (SB/Current/Cash Credit)	
Complete Bank Account No. (latest)	
MICR code of Bank	

Date of effect:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the office responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.

Date:

Signature of account holder

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:

Signature of Bank official

1. Please attach a photocopy of cancelled cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS enabled" branch, please submit the information again in the above Proforma to this office at the earliest.