

भा. कृ. अनु. प. - केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसन्धान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(भारतीय कृषि अनुसन्धान परिषद)

(Indian Council of Agricultural Research)

नीलगंज, बैरकपुर, कोलकाता - 700 120, पश्चिम बंगाल

NILGUNJ, BARRACKPORE, KOLKATA-700 120, WEST BENGAL

(An ISO 9001:2008 Certified Institute)

AUCTION cum TENDER NOTICE NO.27 /17-18

**INVITATION TO TENDER FOR AUCTION OF CONDEMNED DIESEL MAHINDRA
JEEP AND INSTRUCTION CONTAINING TERMS & CONDITIONS.**

Note: The envelope containing the tender as well as all subsequent relevant documents should be addressed and submitted to the In-charge, Sunnhemp Research Station, Katra Road, Pratapgarh, Uttar Pradesh-230001.

Sub: Sale of condemned diesel Mahindra jeep at Sunnhemp Research Station, Katra Road, Pratapgarh, Uttar Pradesh-230001.

GENERAL INSTRUCTIONS TO THE BIDDERS

The Director, ICAR-Central Research Institute for Jute & Allied fibres, Barrackpore, Kolkata, West Bengal-700 120 invites you to tender bid for the auction of condemned diesel Mahindra jeep. The conditions governing the auction are attached, interested parties who intend to purchase the item mentioned above may submit their tender bids to **Incharge, Sunnhemp Research Station, Katra Road, Pratapgarh, Uttar Pradesh-230001** on the prescribed tender form attached.

- 1. Earnest Money Deposit (EMD) : Rs.2,000/-** (Rs. two thousand) only in the form of Demand Draft drawn in favour of **“ICAR-Unit-CRIJAF” payable at Barrackpore, Kolkata** in a sealed envelope super-scribed as “Tender fee for AUCTION OF DIESEL MAHINDRA JEEP” on or before last date and time of submission of bids. In the absence of tender cost, the tender will not be accepted. In no means cheque will be accepted in this regard. **THE TENDER WILL NOT BE CONSIDERED IF THE EARNEST MONEY IS NOT DEPOSITED ALONGWITH TENDER.** No request for transfer of any previous deposit of earnest money will be entertained.
- 2. Tender Cost:** The bidder should submit a demand draft of Rs.500/- (Rs. five hundred) only towards non-refundable tender fee, drawn in favour of **“ICAR-Unit-CRIJAF” payable at Barrackpore, Kolkata** in a sealed envelope super-scribed as ‘Tender fee for Auction of diesel Mahindra jeep on or before last date and time of submission of bids. In the absence of

tender cost, the tender will not be accepted. The tender documents are available with **Incharge, Sunnhemp Research Station, Katra Road, Pratapgarh, Uttar Pradesh-230001** as well as ICAR-CRIJAF website www.crijaf.org.in.

3. **PREPARATION OF TENDER:** The schedule to the tender form should be returned intact whether you are quoting for any item or not pages should be detached but when items are not being tendered for the corresponding space should be defaced by some such words as “Not Quoting”.
4. **Signing of tender:** If complete information is not given in the tender form or if the particulars and date (if any) asked to the tender are not filled in the tender is also liable to be ignored. Specific attention must be paid to delivery dates and also to the conditions of the contract as the contract would be governed by these conditions.
5. **Latest hour for receipt of Tender:** Unless specified in the schedule, tenders must reach **Sunnhemp Research Station, Pratapgarh, Uttar Pradesh, Pin-230001** on or **before 01:00 P.M. on 23.04.2018**. Tenders send by hand delivery should be put in the TENDER BOX AT **SUNNHEMP RESEARCH SATATION, Pratapgarh, UTTAR PRADESH-230001 ON OR BEFORE 01:00 P.M. on 23.04.2018** unless otherwise stipulated in the schedule of tender.
6. **Schedule time for opening of tender:** Tenders will be opened at **02:30 P.M. on 23.04.2018** at **Sunnhemp Research Station, Pratapgarh, Uttar Pradesh, Pin-230001**.
7. **Period for which the offer will remain open:** Firms which are sending their tenders should note that if desired that their offers should remain open for acceptance for 90 days from the date of opening of tender. If the firms are unable to keep their offers open for the specified period they would specifically state in the tender for the period up to which they want their tenders to remain open for the period as specified in the schedule.
8. **Opening of Tender:** You are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date specified in the schedule. The name and address of the representative who would be attending at the time of opening of the tender on your behalf should be indicated in your tender, please also state the name and address of your permanent representative if any.
9. **Price:** The price quoted must be net per unit as shown in the schedule and must be clearly shown in figures and words in Indian Currency.
10. **Terms of possession:** The firm whose tender is accepted will be required to lift the vehicle by the date specified in the schedule to tender, if, it is not possible for the successful tenderer to take possession by date, the firm should be specify the date by which guarantee lifting in the prescribed schedule to the tender.

11. **Right to acceptance:** The Council in its absolute right may accept the highest or any tender and reserve to itself the right of accepting the whole or any part of the tender or portion of the tender. You are at liberty to tender for the whole or any portion or to state in the tenderer form that the rate quoted shall apply only if the entire quantity is given to you.
12. **Arbitration:** Decision of the Director, ICAR-CRIJAF, Barrackpore will be the final for any aspect of the contract and binding to all parties. Disputes arising if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CRIJAF. The Decision of the arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall governed by the Arbitration and Constitution Act, 1996.
13. **Inspection:** Vehicle/documents will be available for inspection from **28.03.2018 to 19.04.2018 in between 11:00 A.M. to 4:00 P.M.** at Sunnhemp Research Station, Pratapgarh,Uttar Pradesh only on working days. No Counter conditions or relaxations mentioned in tender will be accepted.
14. **Taxes/Insurance etc. :** All applicable taxes, if any, to be paid by the bidder over and above the Bid Price.
15. **Possession:** Sale letter will be issued only in the name style and tenderer under which offer is made. Vehicle should be removed from the Sunnhemp Research Station, Pratapgarh premises within 7 days from handling over sale letter. In case vehicle is not removed within 7 days, demurrage will be charged @ Rs.500/-(Rupees five hundred) only per day and after 15 days Director, ICAR-CRIJAF at his discretion may confiscate the amount deposited and dispose the vehicle in the best interest of CRIJAF. No complaint will be entertained in this matter. It will be responsibility of purchaser to get vehicle transferred in his name, N.O.C. if necessary, will be given by Sunnhemp Research Station, Pratapgarh. Set of documents for R.T.O. transfer has to be signed by the purchaser in the presence of the Incharge, Sunnhemp Research Station, Pratapgarh before physically removing the vehicle from Sunnhemp Research Station, Pratapgarh, Uttar Pradesh premises.

(Above conditions are acceptable to us)

Name of Tenderer

Address of the Tenderer

“Sd/-”

Asstt. Administrative Officer (S)

PRICE OFFER FORM FOR VEHICLE OF SH.R.S., PRATAPGARH, U.P.
(To be inserted in the tender form)

1. Last date of submission of Tender : **23.04.2018 upto 01.00 P.M.**
2. Name of the tenderer :
3. Contract No. :
4. Address of the Tenderer :
5. a) EMD Demand draft no. & amount :
b) Tender fee D.D. no. and amount :

Sl. No.	Make and name of vehicle	Maximum price offered (Rs.)
01.	Mahindra diesel jeep	

Total amount in Rs. _____

Rupees in words : _____

Signature of the bidder with date

(In case of Company Seal/Rubber stamp of the company)