



AN ISO 9001:2008 CERTIFIED INSTITUTE
भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES
(भारतीय कृषि अनुसंधान परिषद), (Indian Council of Agricultural Research)
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File No.: 9(A-IV)/17-18/Vehicle/Codemn.

Date-05.11.2018

INVITATION TO TENDER FOR AUCTION OF CONDEMNED JEEP AND TRACTOR INSTRUCTIONS CONTAINING TERMS AND CONDITIONS

Note: The envelope containing the tender as well as all subsequent communication should be address to the following address and submitted to the In-charge, Sisal Research Station, Bamra, Odisha, Pin-768221.

Sub: Sale of condemned Jeep, Tractor and at Sisal Research Station, Bamra, Odisha, Pin-768221.

GENERAL INSTRUCTIONS TO THE BIDDERS

The Director, ICAR-Central Research Institute for Jute & Allied Fibres, Barrackpore invites you to tender to bid for the auction of condemned vehicle/tractor with trailer. The conditions governing the auction are attached, interested parties who intend to purchase the item mentioned above please submit your tender bids to **In-charge, Sisal Research Station, Bamra, Odisha, Pin-768221** on the prescribed tender form attached.

1. **Bid Security: Rs.2000/-**(Rupees Two Thousand Only) in the form of Demand Draft drawn in favour of **"ICAR Unit-CRIJAF" payable at Barrackpore, Kolkata** in a sealed envelope super-scribed as "Tender fee for AUCTION (Name of the work) on or before last date & time of submission of bids. In the absence of tender cost, the tender will not be accepted. In no means Cheque will be accepted in this regard. THE TENDER MAY NOT BE CONSIDERED IF THE EARNEST MONEY IS NOT SENT ALONG WITH TENDER. No request for transfer of any previous deposit of earnest money will be entertained.

2. **Tender Cost:** The bidder should submit a demand draft of Rs.500/- (Rupees Five hundred) only towards non-refundable tender fee, drawn in favour of **"ICAR-UNIT-CRIJAF" payable at Barrackpore, Kolkata** in a sealed envelope super-scribed as "Tender fee for (Name of the work) on or before last date & time of submission of bids. In the absence of tender cost, the tender will not be accepted. The tender documents are available with **In-charge, Sisal Research Station, Bamra, Odisha, Pin-768221** as well as ICAR-CRIJAF website www.crijaf.org.in.

3. **PREPARATION OF TENDER:** The schedule to the tender form should be returned intact whether you are quoting for any item or not pages should be detached but when

items are not being tendered for the corresponding space should be defaced by some such words as "Not Quoting".

4. **Signing of tender:** If complete information is not given in the tender form or if the particulars and date (if any) asked to the tender are not filled in the tender is also liable to be ignored. Specific attention must be paid to delivery dates and also to the conditions of the contract as the contract would be governed by these conditions.

5. **Latest Hour for receipt of Tender:** Unless specified in the schedule to tender, your tender must reach **Sisal Research Station, Bamra, Odisha, Pin-768221** on or before 1:00 P.M on 05.11.2018. Tender send by hand delivery should be put in the TENDER BOX at **Sisal Research Station, Bamra, Odisha, Pin-768221** on or before 1:00 P.M on 27.11.2018 unless otherwise stipulated in the schedule of tender. Last date of Submission of tender is **27.11.2018 at 1:00 P.M** and opening of tender bids at **2:30 P.M on 27.11.2018 at Sisal Research Station, Bamra, Odisha, Pin-768221.**

6. **Period for which the offer will remain open:** Firms which are sending their tenders should note that if desired that their offers should be remain open for acceptance for 90 days from the date of opening of tender. If the firms are unable to keep their offers open for the specified period they would specifically state in the tender for the period up to which they want their tenders to remain open for the period as specified in the schedule.

7. **Opening of Tender:** You are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date specified in the schedule. The name and address of the representative who would be attending at the time of opening of the tender on your behalf should be indicated in your tender, please also state the name and address of your permanent representative if any.

8. **Price:** The price quoted must be net per unit as shown in the schedule and must be clearly shown in figures and words in Indian Currency. The prices must be stated for each item separately.

9. **Terms of Delivery:** The firm whose tender is accepted will be required to lift the vehicles by the date specified in the schedule to tender, If, it is not possible for the successful tenderer to take delivery by date, the firm should be specify the date by which guarantee lifting in the prescribed schedule to the tender.

10. **Right to acceptance:** The council in its absolute right may accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the tender. You are at liberty to tender for the whole or any portion or to state in the tenderer form that the rate quoted shall apply only if the entire quantity is given to you.

11. **Arbitration:** Decision of the Director, ICAR-CRIJAF , Barrackpore will be final for any aspect of the contract and binding to all parties. Disputes arising if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CRIJAF. The Decision of the arbitrator so appointed shall be final and

binding on the parties. Arbitration proceedings shall governed by the Arbitration and Constitution Act, 1996.

12. Inspection : Vehicle/ documents will be available for inspection from 06.11.2018 to 20.11.2018 in between 11:00 A.M to 1:00 P.M at Sisal Research Station, Bamra, Smabalpur on any working days. No Counter conditions or relaxations mentioned in tender will be accepted.

13. Taxes/ Insurance etc. : All applicable taxes, if any, to be paid by the bidder over and above the Bid Price.

14. Possession: Sale letter will be issued only in the name style and tenderer under which offer is made. Vehicles should be lifted from the Sisal research Station, Bamra premises within 7 days from handling over sale letter. In case the successful bidder fails to lift the vehicles within 7 days, demurrage will be charged at the rate of @0.5% per week subject to minimum 10% of the bid value only per vehicle and after 15 days Director, CRIJAF at his discretion may confiscate the amount deposited as Bid Security and dispose the vehicle in the best interest of CRIJAF. No complaint will be entertained in this matter. It will be responsibility of purchaser to get the vehicle transferred in his name, N.O.C if necessary, will be given by In-charge, SRS, BAMRA. Set of documents for RTO transfer has to be signed by the purchaser in presence of the In-charge, SRS, Bamra before lifting the vehicle from SRS, Bamra, Odissa Premises.

(Above Conditions are acceptable to us)

Name of the Tenderer

Address of the tenderer

Sd/-
Asst Administrative Officer (S)

**PRICE OFFER FORM FOR SRS, Bamra Vehicle
(To be inserted in the tender form)**

1. Last Date of Submission of Tender:
2. Name of the tenderer
3. Contract No-
4. Address of the Tenderer:
 - a) EMD Demand Draft No and Amount:
 - b) Tender Fee DD No and Amount:

Sl No.	Make and Name of Vehicle	Maximum Price Offered (Rs.)
1.	Jeep	
2.	Tractor	

Signature of the Tenderer:
(In Case of Company Seal/ Rubber stamp of the company)