



F. No. AO/Swachh/2016-17

Date:- 29.11.16

To
Dr. S. P. Kimothi
ADG (TC)
Indian Council of Agricultural Research
Krishi Bhawan, New Delhi

Sub:- Submission of monthly report on National Sanitation Campaign (Swachh Bharat Abhiyan) for the month of November, 2016

Respected Sir,

In accordance with the directive of Council vide Circular No. GAC-21-46/2014-CDN dated 03.12.14, I am directed to inform you that ICAR-CRIJAF and its all substations and KVK has actively taken part on National Sanitation Campaign (Swachh Bharat Abhiyan) during the month of November, 2016. The following works / cleaning drives were undertaken during the month of November, 2016.

ICAR-CRIJAF Headquarter –

1. Cleaning of office corridors, rooms and toilets have been done regularly.
2. Sweeping of bituminous road of office campus as well as residential area is carried out regularly.
3. Cleaning of grasses / leaves of trees on both sides of bituminous road, kids park, surrounding area of main building, Crop Protection building, electrical substation, Guest House etc. have been done.
4. Stair cases of all quarters are swept regularly.
5. Cleaning of drains of residential campus is carried out periodically.
6. Cutting of jungle has been done in surrounding area of residential campus.
7. Cleaning of dustbins of residential campus is carried out periodically.

All four substations and KVK, BudBud, Burdwan –

Cleanliness drives in and around of the office buildings, roads of the campus and field side have been undertaken.

With regards,

Encl:- Photographs attached

Yours faithfully,

Susha
29/11/16
HEAD OF OFFICE

Copy to:-

1. Sri K. N. Choudhary, Deputy Secretary (GAC), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi – 110001
2. Incharge, AKMU with the request to upload the report in the ICAR-CRIJAF website urgently.
3. PS to Director