



F. No. AO/Swachh/2015-16

Date:- 29.12.15

To

Dr. S. P. Kimothi  
ADG (TC)  
Indian Council of Agricultural Research  
Krishi Bhawan, New Delhi

**Sub:- Submission of monthly report on National Sanitation Campaign (Swachh Bharat Abhiyan) for the month of December, 2015**

Respected Sir,

In accordance with the directive of Council vide Circular No. GAC-21-46/2014-CDN dated 03.12.14, I am directed to inform you that ICAR-CRIJAF and its all substations and KVK has actively taken part on National Sanitation Campaign (Swachh Bharat Abhiyan) during the month of December, 2015. The following works / cleaning drives were undertaken during the month of December, 2015.

**ICAR-CRIJAF Headquarter –**

1. Cleaning of office corridors, rooms and toilets have been done regularly.
2. Cleaning and painting has been done at the entrance gate of north farm.
3. Sweeping of bituminous road of office campus as well as residential area is carried out regularly.
4. Litterbins in various places of residential as well as office campus will be installed shortly.
5. Uplifting work of hygiene in wash rooms and toilets of main office building alongwith other divisions have been carried out.
6. Cleaning of grasses / leaves of trees on both sides of bituminous road, kids park, surrounding area of main building, Crop Protection building, electrical substation, Guest House etc. have been done.
7. Stair cases including surrounding area of all quarters are swept regularly.
8. Drains of office campus have been cleaned.
9. Cleaning of dustbins of residential campus is going on.
10. Cutting of jungle has been done in surrounding area of residential campus.

**All four substations and KVK, BudBud, Burdwan –**

Cleanliness drives in and around of the office buildings, roads of the campus and field side have been undertaken.

With regards,

Encl:- Photographs attached

Yours faithfully,

HEAD OF OFFICE

Copy to:-

1. Sri K. N. Choudhary, Deputy Secretary (GAC), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi – 110001
2. Incharge, AKMU with the request to upload the report in the ICAR-CRIJAF website urgently.
3. PS to Director

