



Central Research Institute for Jute & Allied Fibres
Indian Council of Agricultural Research
Barrackpore, Kolkata 700120, West Bengal



Reimbursement towards cost of Newspaper

1. Name : _____
2. Designation : _____
3. Scale of Pay : _____
4. Claim for the months : _____

Sl. No.	Details of paper purchased	Name & Address of the agent	Bill No. & Date	Amount claimed	Remarks
i.					
ii.					
iii.					
iv.					
v.					
vi.					
vii.					

Total : _____

Certified that similar claim was not preferred earlier.

Signature of the claimant

The deduction of 15% cost duly checked against individual month. Entered in Register Page No.

Dealing Assistant

Admitted Rs. _____ (Rupees _____) only.

Asstt. Admn. Officer / D.D.O.