



ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES
(Indian Council of Agricultural Research)

BARRACKPORE, KOLKATA - 700 120, WEST BENGAL

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F. No. 13(11)/2017-18/

1165

Dated:-

02/8/17

OFFICE ORDER

In supersession of all previous orders in this regard, the Director, ICAR-CRIJAF is pleased to reconstitute the following Committees and Cells and also to nominate following Incharges / Coordinators / Nodal Officers with effect from the date of issue of this office order. In absence of the Chairman, Co-Chairman will act as Chairman of the Committee and in absence of Incharge of Cell, the next officer will act as Incharge of the Cell as and when required.

1. Senior Officer's Committee

- Chairman – Director
Members – All HODs, Incharge -Agril. Extn., Network Coordinator (AINP on JAF), I/c –KVK-North 24 Parganas, I/c, Security, I/c-Legal Cell, Farm Manager, I/c – Women's Cell, All Incharge – Headquarter of Centres, I/c –KVK-Burdwan, CAO, FAO, Dr. A. B. Mandal, Dr. Kunal Mandal, Dr. Bijan Majumdar, Dr. C. S. Kar, Dr. A. K. Singh, Dr. A.K. Chakraborty, Sri Nilanjan Paul, all AAOs
Member-Secretary – Dr. Surja Kumar Sarkar

2. Institute Technology Management Committee (ITMC)

- Chairman – Director
Members – Dr. S. Satpathy, Dr. D. K. Kundu, Dr. A. K. Ghorai, Dr. B. Majumdar, Dr. M. S. Behera, Dr. R. K. Naik, Dr. Ganesh Chandra, Scientist, CIFRI, Barrackpore
Member-Secretary – Dr. Surja Kr. Sarkar

3. Prioritization, Monitoring and Evaluation (PME) Cell

- Chairman – Dr. Surja Kumar Sarkar
Members – Dr. B. Majumdar, Dr. Ritesh Saha, Dr. Subhajit Datta, Sri Nilanjan Paul

4. Revenue Generation Committee

- Chairman – Dr. D. K. Kundu
Members – Dr. S. Satpathy, Dr. B. Majumdar, Dr. M. S. Behera, Dr. S. Mitra, Dr. Amit Bera, Dr. Mukesh Kumar, CAO, FAO
Member Secretary – Dr. C. S. Kar

5. Works Committee

- Chairman – Dr. Sabyasachi Mitra
Co-Chairman – Dr. R. K. Naik
Members – Dr. Ritesh Saha, Dr. M. S. Behera, Dr. Amit Bera, FAO, CAO
Member-Secretary – AAO (Admn.-II)

6. HRD Committee

Chairman	-	Dr. Jiban Mitra
Co-Chairman	-	Dr. Chinmay Biswas
Member	-	Dr. Subhojit Datta, CAO
Member-Secretary	-	Dr. P. Satya

7. Farm Management Committee

Chairman	-	Dr. D. K. Kundu
Co-Chairman	-	Dr. A. K. Ghorai
Members	-	Dr. M. S. Behera, Dr. R. K. Naik, Dr. Mukesh Kumar
Member-Secretary	-	Dr. Amit Bera

8. Purchase Advisory Committee

Chairman	-	Dr. Kunal Mandal
Members	-	Dr. S. K. Sarkar, Dr. Amit Bera, Dr. P. Satya, FAO, CAO/ representative
Co-Opted Member	-	Indenting Officer
Member-Secretary	-	AAO (P) / AAO (S)

9. Technical Advisory Committee

Chairman	-	Dr. Surja Kumar Sarkar
Members	-	Dr. Subhojit Datta, Dr. P. Satya
Co-Opted Member	-	Indenting Officer
Member-Secretary	-	AAO (P) / AAO (S)

10. Local Purchase Committee

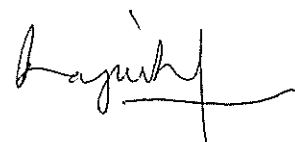
Chairman	-	Dr. Ritesh Saha
Co-Chairman	-	Dr. R. K. Naik
Member	-	FAO/his representative
Co-Opted Member	-	Indenting Officer
Member-Secretary	-	AAO (P) / AAO (S)

11. Tender Opening Committee

Chairman	-	Dr. Subhojit Dutta
Members	-	Dr. D. N. Saha, Dr. D. Barman, Dr. R.T. Maruthi, Sri R. R. Debnath
Member-Secretary	-	AAO (P) / AAO (S)

12. Price Fixation Committee

Chairman	-	Dr. A. K. Ghorai
Co-Chairman	-	Dr. C. S. Kar
Members	-	Dr. Amit Bera, Dr. A. Anil Kumar , FAO, CAO
Member-Secretary	-	AAO (P) / AAO (S)



13. Institute Bio-Safety Committee

Chairman	-	Director
DBT Nominee	-	Dr. Dilip Kumar De, Professor & Associate Dean, Division of Genetics & Plant Breeding, BCKV, Mohanpur, Nadia
Members	-	Dr. S. Satpathy, Dr. D. Sarkar, Dr. A. B. Mandal, Dr. Bijay Kumar Chanda (Medical Officer , ICAR-CRIJAF & Bio-Safety Officer), Dr. B. P. Mohanty, Pr. Scientist & HOD, ICAR-CIFRI, Kolkata (Outside Expert)
Member-Secretary	-	Dr. Subhojit Datta

14. Germplasm Identification Committee

Chairman	-	HOD, Crop Improvement Division
Members	-	Dr. Kunal Mandal, Dr. C. S. Kar, Dr. A. Anil Kumar
Member-Secretary	-	Dr. A. Bera

15. Library Management Committee

Chairman	-	Dr. Mukesh Kumar
Co-Chairman	-	Dr. Pratik Satya
Members	-	Dr. S. K. Pandey, Dr. Sonali Paul Mazumdar
Member-Secretary	-	Sri Kamal Kumar Banik

16. Information Technology Advisory Committee

Chairman	-	Dr. C. S. Kar
Co-Chairman	-	Dr. Sitangshu Sarkar,
Members	-	Dr. A. K. Singh, Dr. Ashim Kumar Chakraborty, Dr. D. Barman
Member Secretary	-	Sri Nilanjan Paul

17. Estate & Maintenance Committee

Chairman	-	Dr. R. K. Naik
Members	-	Sri Sudhir Sarkar, Sri Saurav Biswas, Sri Kalyan Broto Roy, Sri Avijit Dutta , Sri Vinay Kumar Singh

18. Legal Cell

Chairman	-	Dr. M. S. Behera
Members	-	CAO, AAO(Admn.I), AAO (Admn.II)
Member	-	Sri Chandan Kumar Verma
Secretary		

19. Press and Publication Committee

Chairman	-	Dr. S. Satpathy
Co-Chairman	-	Dr. Rajib Kumar De
Members	-	Dr. A. K. Singh, Dr. Pratik Satya, Dr. Shamna A.
Co-Opted Members	-	Indenting Officer
Member-Secretary	-	AAO (P) / AAO (S)

20. Quarters Allotment Committee

Chairman	–	Dr. A. R. Saha
Co-Chairman	–	Dr. Sitangshu Sarkar
Members	-	Dr. R. K. Naik, AAO (Admn.-I), CAO
Member-Secretary	-	Sri Manoj Kumar Roy

21. Security Management Committee

Chairman	–	Dr. B. S. Gotyal
Co-Chairman	–	Dr. R. K. Naik
Members	-	Dr. V. Ramesh Babu, Sri Vinay Kumar Singh
Member-Secretary	-	Sri Sudhir Sarkar

22. Sports Committee

Chairman	–	Dr. Mukesh Kumar
Co-Chairman	–	Dr. Sonali Paul Majumdar
Members	-	Sri Chandan Kumar Verma, Sri Vinay Kumar Singh, Sri Ratna Bahadur Thapa
Member-Secretary	-	Sri Samar Kumar Ghosh

23. Rajbhasha Implementation Committee

Chairman	–	Director
Members	-	Dr. Bijan Majumdar, Dr. S. K. Jha, Dr. S. K. Pandey, Sri Ravi Mishra, CAO
Member-Secretary	-	Sri Manoj Kr. Roy

24. Swachh Bharat Abhijan Committee

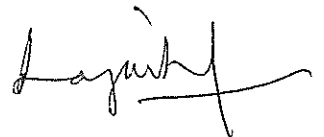
Chairman	–	Dr. S. Satpathy
Co-Chairman	–	Dr. R. K. Naik
Members	-	Sri Saurav Biswas, Sri Kalyan Broto Roy, Sri Avijit Dutta, Sri Dilip Kumar Patra, Sri Dulal Chandra Dey

25. Women Complaint Committee (WCC)

Chairperson	–	Dr. Shamna A.
Co-Chairperson	–	Dr. Sonali Paul Majumdar
Members	-	Dr. Kanti Meena, Mrs. Neena Mandal, CAO, Mrs. Kajal Lahiri (Third party representative)
Member Secretary	-	Miss Sohini Bhattacharya

26. Women Cell

Chairperson	–	Dr. Sonali Paul Majumdar
Members	-	Dr. Shamna A., Dr. Kanti Meena, Dr. Laxmi Sharma, Mrs. Neena Mandal, Smt. Laxmi Bansfore, FAO, CAO
Member Secretary	-	Miss Sohini Bhattacharya



27. Scientist Incharges of Sections and other Units

- | | |
|--|-----------------|
| a) Agril. Knowledge Management Unit (AKMU) | - Dr. C. S. Kar |
| b) Agril. Meteorology Unit | - Dr. D. Barman |
| c) TSP | - Dr. S. K. Jha |
| d) NFSM, GeM & CPP Portal | - Dr. C. S. Kar |

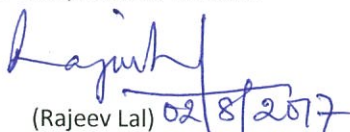
28. Nodal Officer of Activities

- | | |
|---|-------------------------------|
| a) Seed | - Dr. C. S. Kar |
| b) DUS | - Dr. Amit Bera |
| c) RFD & ISO | - Dr. Bijan Majumdar |
| d) HYPM | - Dr. Surja Kumar Sarkar |
| e) Performance Indicator | - Dr. Kunal Mandal |
| f) FMS-MIS & KRISHI Portal | - Dr. Ashim Kumar Chakraborty |
| g) HRD | - Dr. Pratik Satya |
| h) PERMISNET, PIMS-ICAR | - Mr. Nilanjan Paul |
| i) RTI , CPGRAM, Transparency Officer & Legal Matters | - Dr. M. S. Behera |
| j) MGMTG | - Dr. Sitangshu Sarkar |
| k) Jute-ICARE | - Dr. S. Satpathy |

29. Headquarter Incharges of Research Stations / KVK

- | | |
|---|------------------------|
| a) Central Seed Res. Station for Jute and Allied Fibres, BudBud | - Dr. C. S. Kar |
| b) Ramie Research Station, Assam | - Dr. Sitangshu Sarkar |
| c) Sisal Research Station, Odisha | - Dr. D. K. Kundu |
| d) Sunhemp Research Station, UP | - Dr. Sabyasachi Mitra |
| e) Krishi Vigyan Kendra | - Dr. A. K. Singh |

All the aforementioned Chairman/ Incharge / members are requested to kindly follow codal formalities and ICAR guidelines for prompt and efficient disposal of assigned duties in view of prompt and precision works in various aspects of the Institute.


(Rajeev Lal) 02/8/2017
Chief Administrative Officer

Distribution:-

1. For circulation to all the above
2. All HODs/ Sections/ Units
3. All SIC, Substations
4. I/c, KVK, BudBud
5. I/c, KVK, North 24 Parganas
6. PS to Director, ICAR-CRIJAF