

981



ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES  
(Indian Council of Agricultural Research)  
NILGANJ : BARRACKPORE: KOLKATA-700120 : WEST BENGAL  
Ph. Off.: (033) 2535-8052, 2535-1932, 2535-6121, 2535-6122  
Fax: (033) 2535-0415



F. No.:E/Per/2016-17/ 4689-701

Dated: 9 August, 2016

**OFFICE ORDER**

Accepting the recommendation of the Departmental Promotion Committee meeting held on 08.08.2016, Director, CRIJAF has been pleased to promote the following Stenographers Gr.III (PB-1 Rs. 5200-20200/- + Grade Pay Rs. 2400/-) to the post of **Personal Assistant** in the scale of pay of **PB-2 (Rs.9,300-34,800/- with Grade Pay Rs. 4,200/-)**, based on seniority-cum-fitness basis.

1. Sri Sushanta Dey, Stenographer Gr.III, KVK, Bud Bud, Burdwan, W.B.
2. Smt. Neena Mandal, Stenographer Gr.III attached to Head of Office, CRIJAF

Their promotion will be effective from the date of acceptance. Pay of the above incumbents shall be fixed according to normal rules. Any option regarding fixation of pay on accrual of increment should be furnished within one month from the date of issue of this order. The promotees may report to the new assignment to their respective heads. At present their place of posting will remain same but in future they may be posted anywhere within the territory of CRIJAF & its four sub-stations including KVK.

Other terms and conditions of their services will remain unaltered.

  
09/8/16

**HEAD OF OFFICE**

*Copy for information and necessary action to :-*

1. The Sr. Finance & Accounts Officer, CRIJAF.
2. The AAO/DDO, CRIJAF.
3. Sri Sushanta Dey, Stenographer Gr.III, through the I/C, Programme Coordinator, KVK, Bud Bud, Burdwan, W.B.
4. Smt. Neena Mandal, Stenographer Gr.III through the AAO, Admn.I, CRIJAF.
5. The I/C, Programme Coordinator, KVK, Bud Bud, Burdwan, W.B.
6. All Head of Divisions/Sections, CRIJAF.
7. The Headquarter Incharge, KVK, Bud Bud.
8. The Incharge, AKMU, CRIJAF for uploading the order in CRIJAF Website.
9. The Dealing Assistant, APAR, CRIJAF.
10. The Dealing Assistant, Increment, Admn.II Sec., CRIJAF.
11. PS to Director, CRIJAF.
12. Service Books/Personal Files of the incumbents.

13. I/c FIS / MIS.