



F. No.: 2(3)/2016-17/ 242,

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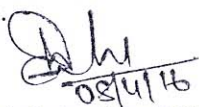
CIRCULAR

In pursuance of ICAR Endorsement No. GAC-21-42/2014-CDN dated 04.04.2016 regarding the Lokpal & Lokayuktas Act, 2013- submission of declaration of assets and liabilities by the public servants belonging to CSSS & CSCS is mandatory:

The returns are to be filed as per following time line:-

- i) The first return **as on 1st August, 2014** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before 15.04.2016**.
- ii) The next return **as on 31.3.2015** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before 15.04.2016**.
- iii) The annual return **as on 31.3.2016** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before 31.07.2016**.
- iv) The annual return for subsequent years **as on 31st March, every year** should be filed **on or before the 31st July, of that year**.

All the employees of this Institute are requested to adhere to the above instructions strictly and file their returns to their respective Heads on the above mentioned dates.


08/4/16
Administrative Officer

Distribution to :-

1. All Head of Divisions/Sections, CRIJAF, with a request to circulate the matter amongst the staff members under him/her.
2. All the Scientist Incharges, CRIJAF Sub-stations, with a request to circulate the matter amongst the staff members under him/her.
3. The I/C Programme Coordinator, KVK, Bud Bud, Burdwan, W.B. with a request to circulate the matter amongst the staff members under him/her.
4. The Incharge, AKMU, CRIJAF, with a request to upload the circular in the CRIJAF Website.
5. PS to Director, CRIJAF.
6. Guard File.