



भा. कृ. अनु. प.- केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(भारतीय कृषि अनुसंधान परिषद)
(Indian Council of Agricultural Research)

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(An ISO 9001:2008 Certified Institute)



F. No: 2(1)/2017-Adm.I/ 794

Date: 28.06.2017

OFFICE ORDER

In supersession of office order F.No. 2(1)/2017-Adm.I/11530-37 dated 04.01.2017 and F.No. 25(19)-Per./2009/9324-29 dated 26.11.2015 Dr. Subrata Satpathy, Pr. Scientist & HOD, Crop Protection has been nominated to look after the day-to-day duties of the Director during his absence due to official tour, leave and deputation etc.

In the event, where, the Director and Dr. Satpathy both are absent due to leave or any other reasons, Dr. D. K. Kundu, Pr. Scientist & HOD, Crop Production will look after the day-to-day work of the Director in addition to his regular work without any extra remuneration.

This issues with the approval of the Director, ICAR-CRIJAF and remained operative till further orders.

Chief Administrative Officer

Copy for information/necessary action to :

1. Dr. Subrata Satpathy, HOD, Crop Protection, ICAR-CRIJAF.
2. Dr. D. K. Kundu, HOD, Crop Production Division, ICAR-CRIJAF.
3. All the Scientist In-Charges of the Research Stations of ICAR-CRIJAF.
4. FAO, ICAR-CRIJAF.
5. AAO/DDO, ICAR-CRIJAF.
6. I/c Prog. Coordinator, KVK, Bud Bud, Burdwan.
7. I/c AKMU, ICAR-CRIJAF with the request to upload the order in the Institute's Web-site.
8. PS to Director, ICAR-CRIJAF.
9. PA to CAO, ICAR-CRIJAF.
10. Service Book and Personal Files of the concerned.
11. Guard file.