



ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(Indian Council of Agricultural Research)

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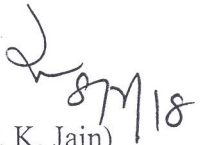
Dated:- 08.02.2018

12/2/18

OFFICE ORDER

The Director, ICAR-CRIJAF has been pleased to nominate the Link Officer for the purpose of looking after the work during leave/training/tour etc. of the Administration Section for a period of three or more days with effect from and until further orders for the purpose of seamless and proper functioning of Administration Section in the absence of designated officials. However, in case of exigency/urgency, this period of 03 days will be waived off with the approval of the Director, ICAR-CRIJAF.

1. Dr. Ritesh Saha, Principal Scientist will look after the duties of Chief Administrative Officer in case of leave/absence/tour etc.
2. AAO(Admn.I) will be Link Officer to AAO (Admn.II) and vice versa.
3. AAO(P) will be Link Officer to AAO(S) and vice versa.
4. AAO(Admn.I) will look after the duties of DDO in case of leave / absence/tour etc. of DDO.


(P. K. Jain)
CAO

Distribution:-

1. All HODs/Sections/Units, ICAR-CRIJAF
2. PS to Director for information.