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ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES
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F.No. : 25(26)-Per/2017-18/ 1809

Dated: 10 October, 2017

OFFICE ORDER

In continuation to this office order No. Legal/OA/350/1085 of 2017/17-18/1769 dated 05.10.2017, Director, ICAR-CRIJAF has been pleased to accept Earned Leave applications of Dr. Shailesh Kumar, Sr. Scientist, w.e.f. 17.08.2017 to 08.09.2017 suffixing 09.09.2017 & 10.09.2017 as 2nd Saturday and Sunday. The period from 11.09.2017 to 04.10.2017 will be treated as on duty.

(Rajeev Lal)
 Chief Administrative Officer

Copy for information and necessary action to :-

1. Dr. Shailesh Kumar, Sr. Scientist through the Scientist Incharge, Agril. Extension Section, ICAR-CRIJAF.
2. The Finance & Accounts Officer, ICAR-CRIJAF.
3. The DDO, ICAR-CRIJAF. He is requested to regularize salary of Dr. Kumar w.e.f. September, 2017 onwards.
4. The AAO, Admn.II, ICAR-CRIJAF, with a request to process leave applications of Dr. Shailesh Kumar, Sr. Scientist and record the order in his Service Book.
5. The Incharge, AKMU, ICAR-CRIJAF, with a request to insert the order in CRIJAF website.
6. The Incharge, Sunnhemp Research Station, Pratapgarh, U.P. He is hereby informed that this Office Order No.2(16)/2017-18/868 dated 10.07.2017 is hereby withdrawn.
7. Dr. Sabyasachi Mitra, Pr. Scientist & Hqrs. Incharge of Sh.R.S., Pratapgarh, U.P.
8. Service Book of Dr. Shailesh Kumar, Sr. Scientist.
9. Personal File of Dr. Shailesh Kumar, Sr. Scientist.
10. PS to Director, ICAR-CRIJAF.
11. Guard File.