



ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES  
(Indian Council of Agricultural Research)  
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F. No. CAO/Swachh/2017-18 /1676

Dated: 15.09.17

CIRCULAR

In pursuance of ICAR Circular No. 21-46/2014-CDN(Vol.I), dated 13<sup>th</sup> September, 2017 the Institute will take up a campaign under **Swachhta Hi Seva** during 15<sup>th</sup> September, 2017 to 2<sup>nd</sup> October, 2017. The Officials of ICAR-CRIJAF are hereby requested to provide voluntary endeavour in the programme to make it a grand success.

During the period, the Institute along with its Centres will-

1. Display banners **Swachhta Hi Seva** in and outside of the Institute premises.
2. Administer oath to all its employees, Research Scholars and contractual manpower.
3. Encourage the members of ICAR-CRIJAF family towards voluntary **Shramdaan** towards maintenance of cleanliness of the Institute.
4. Plant trees /sapling at the appropriate places.
5. Organize competition on Sanitation and Hygiene among the family members.
6. Disseminate the Campaign in the Society at large.

In view of the above, the detailed schedule of the Programme is laid down as follows:-

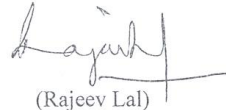
| Date of the Programme                        | Duration                                 | Place of Activity                     | Activities   |
|--|--|---------------------------------------|--|
| 15 <sup>th</sup> September, 2017 at 12.30 pm | 1 Hour Programme starting from 12.30 pm  | Auditorium and the Institute premises | Oath taking followed by cleaning of the Office premises, rooms and laboratories.   |
| 17 <sup>th</sup> September, 2017 at 10.00 am | 2 Hours Programme starting from 10.00 am | Institute premises                    | Dedicated cleaning and sweeping of the entire Campus/Premises. <b>Celebration of Sewa Diwas.</b>   |
| 24 <sup>th</sup> September, 2017 at 10.00 am | 2 Hours Programme starting from 10.00 am | Beside Matharangi Bus Stand           | All employees will perform Shramdaan and contribute in developing of a proper toilet facility in the area mentioned. <b>Celebration of Samagra Swachhta Diwas.</b> |
| 25 <sup>th</sup> September, 2017 at 10.00 am | 2 Hours Programme starting from 10.00 am | Nilgung Bazaar area                   | All employees will contribute towards cleanliness of the public place. <b>Celebration of Sarwatra Swachhta.</b>  |
| 1 <sup>st</sup> October, 2017 at 3.00 pm     | 2 Hours Programme starting from 3.00 pm  | Lokenath Mandir                       | All employees will contribute towards cleanliness of the Museum. <b>Celebration of Swachhta of nearby Tourist Spot.</b>  |

All Scientist in-charge of the regional stations including KVKs should take up similar activities during the period. This issues with the approval of the Director.

(Rajeev Lal) 15/9/17

Chief Administrative Officer

1. ✓ The ADG (Tech. Coordination), Krishi Bhavan, ICAR for kind information with the request to consider the same as Action Plan.
2. All the Heads/Acting Heads/Officers-in-charge/In-charges of Cells and Sections at ICAR-CRIJAF, Barrackpore and Outstations for kind information with the request for wide circulation among the Officials/Members of Staff under their control and for encouraging them for their active participation in the aforementioned event. The Acting Heads/Officers-in-charge, of the Outstations are also requested to send Photographs and Videos of the event for publication.
3. Dr. S. Satpathy, Chairman, Swachh Bharat Abhiyan Committee, ICAR-CRIJAF.
4. Incharge, AKMU , ICAR-CRIJAF with the request to upload the same in the Institute website.
5. Sri Kamal Banik, T-2 (Documentation Staff) , ICAR-CRIJAF to contact with the concerned officers for taking snaps and further necessary action.
6. Chairman, Estate and Maintenance Committee, ICAR-CRIJAF for kind information with the request to arrange for manpower and gears/consumables for cleanliness activities.
7. PS to Director , ICAR-CRIJAF for information.
8. All Notice Boards



(Rajeev Lal)  
Chief Administrative Officer