

# ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(Indian Council of Agricultural Research)  
NILGANJ, BARRACKPORE, KOLKATA-700120, WEST BENGAL

F. No. F&AR/ICAR-CRIJAF/2016-17

Date: <sup>23</sup>20.05.2016

## CIRCULAR

In response to Council's Circular No. F. No. 7-3/2014-IU Dated the 27<sup>th</sup> April 2016, the Director and Chairman of the 'Finance and Audit Review Committee' of ICAR-CRIJAF desired to review the monthly **Finance and Audit** status of institute on **25<sup>th</sup> May 2016 at 3 pm in Committee Room**. The agenda of meeting will be settlement of pending 'Local Audit Paras' as well as 'Outstanding Advances' for submission of appropriate replies to the Statutory Auditors. All members are requested to attend the meeting as per schedule.



Sr. Finance & Account Officer

Copy for information to:

1. P.S. to Director
2. HOD, Plant Improvement Division, ICAR-CRIJAF
3. HOD, Plant Protection Division, ICAR-CRIJAF
4. HOD, Crop Production Division, ICAR-CRIJAF
5. Chairman, Works Committee, ICAR-CRIJAF /Dr. S. Mitra, Network Coordinator (AINP-JAF)
6. Head of Office, ICAR-CRIJAF
7. Dr. Kunal Mandal, Principal Scientist, ICAR-CRIJAF
8. Incharge, Agril. Extension, ICAR-CRIJAF
9. Office copy

✓ 10. A.K.M.U., CRIJAF