



ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES
(Indian Council of Agricultural Research)
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F. No. A&A/Misc./2016-17/ 11367

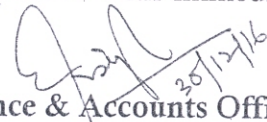
Date: 30.12.2016

CIRCULAR

**Sub : Cash transaction in imprest fund (receipts / payments) of Rs.5000/-
(Rupees five thousand) only in ICAR – Regarding.**

As per Circular received from ICAR Vide F.No.21-14/2016-CDN dated 16.12.2016 of the Under Secretary(GAC), alongwith Circular of even number dated 15.12.2016 of the Dy. Secretary(GAC) New Delhi on the above subject wherein it is instructed that no cash transaction (receipts/payments) including imprest of more than Rs.5000/- be done. Accordingly, payments above Rs.5000/- be essentially made or accepted by Demand Draft/Cheque/Internet banking/Cards/e-wallet.

In view of the above, it is requested to all concerned that all payments and receipts in imprest may be made accordingly for its compliance with immediate effect.


Sr. Finance & Accounts Officer

To
All Heads of Divisions, Sections in-Charge, CRIJAF, Barrackpore
All the Scientists in-Charges of Research Stations, ICAR-CRIJAF, CSRSJAF, Bud Bud, Burdwan/SRS, Bamra, Odisha/SRS, Pratapgarh, U.P./RRS, Sorbhog, Assam
The Programme Coordinator, KVK, ICAR-CRIJAF, Bud Bud, Burdwan.
The Officer-in-Charge, KVK-II, North Farm, ICAR-CRIJAF, Barrackpore.

Copy for information to :

1. The Head of Office, ICAR-CRIJAF, Barrackpore
2. The Asstt. Adm. Officer(DDO), ICAR-CRIJAF, Barrackpore
3. PS to Director, ICAR-CRIJAF. Barrackpore