

भा.कृ.अ.प.-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR - CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(भारतीय कृषि अनुसंधान परिषद)

(Indian Council of Agricultural Research)

नीलगंज, बैरकपुर, कोलकाता-700 120, पश्चिम बंगाल
NILGANJ, BARRACKPORE, KOLKATA-700120, WEST BENGAL

F. No. 26(59)/-Per/2018/12229

Date: 01.01.2019
02


OFFICE ORDER

On the basis of the result published by this Institute vide notice No. 2(9)/2018-19/LDC/9972 dated 06.10.2018 duly vetted by ASRB letter No. 6(2)/2018-CC-II dated 5th October, 2018 regarding LDC (DR) Examination-2016, Ms. Farheen Banu (Roll No. 32400709) has reported for duties to the post of Lower Division Clerk (LDC) at this Institute Headquarters, Barrackpore in the forenoon of 24.12.2018.

Director, ICAR-CRIJAF has been pleased to accept joining provisionally of Ms. Farheen Banu to the post of Lower Division Clerk on the basis of undertaking received as per ICAR Letter No. Admn.33-14/2018-Estt.(R&P) dated 12th November 2018 in the pay matrix Level- 2 of 7th CPC (Pre-revised – PB-I Rs. 5,200-20,200/- + Grade Pay Rs.1900/-) w.e.f. 24.12.2018 (F/N). Pay of Ms. Farheen Banu may be fixed at the minimum of the pay matrix of Level-2, i.e., Rs. 19,900/-.

Presently, Ms. Farheen Banu has been posted at Adm.I Section. She is hereby requested to report for duties to the In-charge, Adm.I Section.

As per quarters allotment rules, Ms. Farheen Banu is requested to apply for Govt. residential quarters within one month of her joining at CRIJAF.


Asstt. Admn. Officer (Adm. I) 01.01.19

Copy for information/ necessary action to:

1. Ms. Farheen Banu, LDC through AAO, Adm.I, ICAR-CRIJAF.
2. The Under Secretary (Admn.), Indian Council of Agricultural Research, Krishi Bhawan, New Delhi – 110 001.
3. All HODs/In-charges, Division/Section, ICAR-CRIJAF.
4. The FAO, ICAR-CRIJAF.
5. The AAO/DDO, ICAR-CRIJAF. He is requested to raise salary bill in respect of Ms. Farheen Banu w.e.f. 24.12.2018 as per existing rules.
6. The AAO, Adm.II, ICAR-CRIJAF. He is requested to open a Service Book and make necessary entries in respect of Ms. Farheen Banu.
7. Dealing Asstt. (APAR), Admn.II Section, ICAR-CRIJAF.
8. Service Book & Personal File of Ms. Farheen Banu.
9. The In-charge, AKMU, with a request to upload the Order in the Institute's website.
10. Dr. Asim Kr.Chakraborty, Scientist & Nodal Officer, FMS-MIS, ICAR-CRIJAF.
11. The Administrative Officer, ICAR-CRIJAF.
12. PS to Director, ICAR-CRIJAF.
13. PA to CAO, ICAR-CRIJAF.
14. Guard File.