

भा.कृ.अ.प.-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR - CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

(भारतीय कृषि अनुसंधान परिषद)

(Indian Council of Agricultural Research)

नीलगंज, बैरकपुर, कोलकाता-700120, पश्चिम बंगाल

NILGANJ, BARRACKPORE, KOLKATA-700120, WEST BENGAL

F. No.:27(80)-Per./2018/ 12052

Date: 26.12.2018


OFFICE ORDER

On the basis of the result published by this Institute vide notice No. 2(9)/2018-19/7799 dated 23.08.2018 duly vetted by ASRB vide letter No.5(42)/2017-CC-II dated 09th August, 2018 regarding Technical Assistant (T-3) Examination – 2016, Shri Raktim Mitra (Library Assistant, Gen. / Roll No. 170100652) has reported for duties to the post of Technical Assistant (T-3) in the discipline of Library Assistant at this Institute Headquarters, Barrackpore in the forenoon of 22.12.2018.

Director, ICAR-CRIJAF has been pleased to accept joining provisionally of Shri Raktim Mitra to the post of Technical Assistant (T-3) in the discipline of Library Assistant on the basis of undertaking as per ICAR Letter No. Admn.33-14/2018-Estt.(R&P) dated 12th November in the pay matrix Level 5 of 7th CPC (Pre-revised PB-1 ₹ 5,200 – 20,200/- + Grade Pay ₹ 2,800/-) w.e.f. 22.12.2018 (F/N). Pay of Shri Raktim Mitra may be fixed at the minimum of the pay matrix of Level 5, i.e., ₹ 29,200/-.

Presently, Shri Mitra has been posted at CRIJAF Library, ICAR-CRIJAF Headquarters. He is hereby requested to report for duties to the In-charge, Library, ICAR-CRIJAF.

As per quarters allotment rules, Shri Raktim Mitra is requested to apply for Govt. residential quarters within one month of his joining.


Asstt. Administrative Officer, Adm.I 26-12-18

Copy for information/ necessary action to:-

1. Sh. Raktim Mitra, Technical Assistant through AAO, Adm.I, ICAR-CRIJAF.
2. The Deputy Secretary (TS), ICAR, Krishi Bhawan, New Delhi- 110 001.
3. All HODs/In-charges, Division/Section, ICAR-CRIJAF.
4. The FAO, ICAR-CRIJAF.
5. The AAO/DDO, ICAR-CRIJAF. He is requested to raise salary bill in respect of Shri Raktim Mitra w.e.f. 22.12.2018 as per existing rules.
6. Th AAO, Adm.II, ICAR-CRIJAF. He is requested to open a Service Book and make necessary entries in respect of Shri Mitra.
7. Dealing Asstt. (APAR), Admn.II, ICAR-CRIJAF.
8. Service Book & Personal File of Shri Raktim Mitra.
9. The I/c, AKMU, with a request to upload the Order in the Institute's website.
10. Nodal Officer, ERP, ICAR-CRIJAF with the request to create ID in respect of Shri Mitra.
11. P.S. to Director, ICAR-CRIJAF.
12. P.A. to CAO, ICAR-CRIJAF.