



भाकृअनुप-केन्द्रीय पटसन एवं समवर्गीय रेशा अनुसंधान संस्थान
ICAR-CENTRAL RESEARCH INSTITUTE FOR JUTE & ALLIED FIBRES

नीलगंज, बैरकपुर, कोलकाता-700120 : पश्चिम बंगाल

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F. No.DC/4-3/2018-19/11729

Date: 13.12.2018

OFFICE ORDER

As per directives of the Council's Office Memorandum F.No. 7 (1)/2018-Cdn. Tech. (Pt) dated 5th December, 2018, the Institute alongwith KVK, North 24 Parganas will organize the **"Swachhta Pakhwada"** during **16-31 December, 2018** including **"Kisan Diwas"** on **23rd December, 2018**. To make this pakhwada a grand success, date wise activities are to be undertaken and the schedule for the same is attached herewith for necessary action and active participation by all concerned.

All the employees of this Institute may participate in the said activities as per schedule date. All the regional stations and KVK of this Institute may also observe Swachhta Pakhwada and Kisan Diwas accordingly.

Amisha
DIRECTOR 14/12/18

Copy to:

- i. All the officials of the Institute.
- ii. Incharge, AKMU to upload on Institute website.
- iii. Notice Board

Date wise Action Plan for Swachhta Pakhwada 16-31 December, 2018 to be undertaken at ICAR-Central
Research Institute for Jute & Allied Fibres and Krishi Vigyan Kendra, Barrackpore, Kolkata-700120.

Sl. No.	Activity	Place	Date/Time	Coordinator(s)	Participants
1.	Display of Banner, taking Swachhta pledge, briefing of the activities to be organized during the Pakhwada, Plantation of trees	In front of Institute Lawn/ In front of Gymnasium	16.12.2018 10.30 AM onwards	Director, All Heads, CAO, FAO, AO, Mr. K.B. Roy, Mr. S. Biswas, Mr. A. Dutta, Mr. U.S. Das, Mr. V.K. Singh	All the staffs, RAs and SRFs
2.	Cleanliness drive of offices campus, corridors and premises/ disposing of obsolete furniture's, junk materials etc.	Main gate, Main office building, Crop Production Division, AINP Section	17.12.2018 10.30 AM onwards	Dr. Jiban Mitra, Dr. D.K. Kundu, Dr. S. Mitra, Dr. S.K. Pandey, Mr. P.K. Jain, Mr. G. Ghosh, Mr. S. Pal, Mr. C. Verma, Mr. A. Mondal, Dr. S.K. Bhattacharjee, Mr. M.K. Roy	All staffs of Administration, Staffs of Crop Production, AINP Section
3.	Cleanliness drive of Crop Improvement Division, Crop Protection Division, Agricultural Extension Section, Bio-technology unit.	Crop Improvement Division, Crop Protection Division, Agricultural Extension Section, Bio-technology unit.	18.12.2018 10.30 AM onwards	<u>Crop Improvement Division</u> Dr. C.S. Kar, Dr. P. Satya, Dr. A. Bera, Dr. Maruthi R.T., Mr. S. Mukhtar, Mr. U.S. Das <u>Crop Protection Division</u> Dr. S. Satpathy, Dr. K. Mondal, Dr. S.K. Sarkar, Dr. B.S. Gotyal, Mr. K.P. Debnath, Mr. V.K. Singh <u>Agril. Extension Section</u> Dr. S.K. Jha, Dr. M.L. Roy, Mr. R.K. Roshan <u>Bio-technology unit</u> Dr. D. Sarkar, Dr. S. Dutta, Dr. D. Saha	Staffs of Crop Improvement Division, Crop Protection Division, Agricultural Extension Section, Bio-technology unit
4.	Cleanliness and sanitation drive in the village adopted under MGMG by Institute/KVK	Gheedah/ nearby village	19.12.2018 10.30 AM onwards	Dr. Shamna A., Dr. M.L. Roy, Dr. Suman Roy, Dr. L. Sharma, Mrs. K. Meena, Ms. S. Raychoudhury, Mr. R. Roshan, Mr. K.B. Roy, Mr. B. Sarkar	Villagers
5.	Cleanliness drive and promotion of clean & green technologies and organic farming practices in kitchen gardens of residential area	ICAR-CRIJAF Residential area	20.12.2018 10.30 AM onwards	Dr. M. Kumar, Dr. B.S. Gotyal, Dr. Soham Roy, Mr. K.B. Roy, Mr. M.K. Roy, Mr. U.S. Das, Mr. V.K. Singh, Mr. S. Barman, Mr. Avirup Das.	All the staffs,
6.	Awareness on recycling of waste water, water harvesting for agriculture/ horticulture application in nearby village	Babpur/ nearby village	21.12.2018 10.30 AM onwards	Dr. A.K. Ghorai, Dr. S. Kumar, Dr. A.K. Singh, Dr. M.L. Roy, Mr. B. Sarkar, Mr. R. Roshan, Mr. K.B. Roy, Mr. L. Pradhan, Mrs. Swati Kumari	Villagers
7.	Debate/ talk on Swachhta at CRIJAF	Lecture Hall	22.12.2018 10.30 AM onwards	Dr. S. Sarkar, Dr. R. Saha, Dr. P. Satya, Mr. R.R. Debnath, Mr. K.B. Roy, Mr. S. Mukhtar, Mr. M.K. Roy, Mr. C. K. Verma, Ms. Sohini Bhattacharya.	All staffs, RAs and SRFs

8.	Celebration of Kisan Diwas	CRIJAF campus/nearby village.	23.12.2018 10.30 AM onwards	Dr. S.K. Jha, Dr. Shamna A., Dr. M. L. Roy, Dr. L Sharma, Mr. R. Roshan, Mr. B. Sarkar, Mr. K.B. Roy, Mr. U. S. Das	Villagers
9.	Swachhta Awareness at local level	Nearby village	24.12.2018 10.30 AM onwards	Dr. M.S. Behera, Dr.A.Kumar, Dr. M.L. Roy, Mr. K.B. Roy, Ms. S. Roychoudhury	villagers
10	Cleanliness drive of Agril. Engg. Section, Farm, Gym., Guest House/ Cleaning of public places, community market places/ or nearby tourist spots	Agril. Engg. Section, Farm, Gym., Guest House / Outskirts of Gate No.2 (DurgaMandap)	25.12.2018 10.30 AM onwards	Dr. R.K. Naik, Dr.Suman Roy, Mr.P.Singh, Mr. D.K. Patra, Mr. D.K. Barua, Mr. B.N. Dey, Mr. K.B. Roy, Mr. S. Biswas, Mr. C. Verma, Mr. U.S. Das, Mr. V.K. Singh	All staff
11	Organising Quiz, essay & drawing competition for school children	Sewli Girls H/S	26.12.2018 10.30 AM onwards	Dr. S.K. Jha, Dr. M.L. Roy, Dr.Shamna A., Dr. R.K. Naik, Mr. R. Roshan, Mrs. Swati Kumari.	School children
12	Conducting waste collection drives in households and common shared places	In front of main gate	27.12.2018 10.30 AM onwards	Dr. D. Burman, Dr. N.N. Alam, Dr.Suman Roy, Dr. M.L. Roy, Mr. M.K. Roy, Mr. S. Biswas, Mr. V.K. Singh Mr. S. Barman, Mr. Avirup Das.	All staff
13	Awareness on recycling of waste water, water harvesting for agriculture/ horticulture application in nearby village	CRIJAF Residential area	28.12.2018 10.30 AM onwards	Dr.Maruthi, R.T., Dr.Suman Roy, Dr. K. Meena, Mr. A. Dutta, Mr.S.Biswas, Mr. K.B. Roy, Mr. Ritesh Kumar	All staff
14	Creating awareness on treatment and safe disposal of bio-degradable/ non—biodegradable wastes involving farming community	Nearby village	29.12.2018 10.30 AM onwards	Dr. S. Sarkar, Dr. S.K. Jha, Dr. R.K. Naik, Dr. S. Kumar, Dr. Shamna A., Dr. L Sharma, Mr. R. Roshan, Mr. R.R. Debnath	Farmers
15	Involvement of VIP/ Print and electronic media in Swachhta activities	Institute campus	30.12.2018 10.30 AM onwards	Director, All Heads, CAO, FAO, AO, Mr. S. Battacharjee	All staff
16.	Highlighting the activities of Swachh Bharat Pakhwada through press and electronic media	Institute Lecture Hall	31.12.2018 10.30 AM onwards	Dr. J. Mitra, Dr. S.Satpathy, Dr. D.K. Kundu, Dr. S.K. Jha, Mr. P.K. Jain, Mr. G. Ghosh	Press/electronic media

Photography of all the activities: Mr. Kamal Banik

Daily report and consolidated report of the activities undertaken for the Pakhwada may be sent through email at anjanicdntech@gmail.com:

Action: AAO (Admn. I) & Director Cell


DIRECTOR 14/12/18